

**SUBJECT: INVITATION OF BIDS FOR EQUIPMENT/FITTING FOR MOBILE EYE CARE VAN**  
**(MMU-Eye Care)**

1. The Nav Bharat Jagriti Kendra (NBJK) established in 1971, is a registered NGO under society registration Act XXI, 1860. NBJK's developmental work is focused largely on Health, Education, Agriculture & Livelihood, Awareness, and Organization Building. The Nav Bharat Jagriti Kendra is one of the well renowned NGO of Jharkhand. NBJK has a significant track record and extensive experience in implementing healthcare initiatives, conducting health camps, and raising awareness on hygiene and sanitation in rural areas.
2. In India, approximately 80% of cases of blindness are avoidable & needless if the affected individuals had received timely and appropriate medical eye care services. The Mobile Eye Care Van project with the support of CMPDIL serves as a vital solution to bridge the gap in eye care services for the rural population mentioned above. By making eye care services easily accessible in villages directly to the doorstep of these communities through the Mobile Medical Unit, the project aims to ensure that individuals receive required diagnosis, treatment, surgeries, and preventive care to avoid permanent blindness in lack of timely guidance, consultation & treatment.
3. Services to be Provided through Mobile Eye Care Van:
  - a. General OPD: The Mobile Eye Care Health Van will provide a general outpatient department (OPD) where individuals can seek primary eye care services. The OPD will offer comprehensive eye examinations, including assessments of visual acuity, eye health, and screening for common eye conditions with the use of Portable Slit lamp.
  - b. Refraction: The Mobile Eye Care Van will have the necessary equipment (electronic vision chart, trial box, and retinoscope) and trained personnel to perform refraction tests.
  - c. IOP Testing (Intraocular Pressure): The measurement of intraocular pressure is vital for the early detection and management of glaucoma, a potentially blinding eye disease. The Mobile Eye Care Van will conduct IOP testing with the help of NCT (Non-Contact Tonometer) to screen for elevated intraocular pressure, facilitating the identification of individuals at risk of glaucoma.
  - d. Spectacles Dispensing: The Mobile Eye Care Van will have a spectacles dispensing unit, where individuals can obtain prescription eyeglasses. By offering spectacles dispensing services, the Mobile Eye Care Van aims to address refractive errors promptly and improve visual acuity for those in need.

4. Bids are invited for Procurement of:
  - a. Ophthalmic Chair Unit and Portable Slit Lamp
  - b. Non-Contact Tonometer
  - c. Retinoscope
  - d. Edging Machine
  - e. Trial Frame Lens with Adult and Paediatric Trial Frame
5. Any submission other than email to the email ID provided in this bid document would be declared invalid.
6. The address and the contact numbers for sending Bids or seeking clarification regarding the item, fabrication of Mobile Eye Care Van is given below:

(a) Bid queries to be addressed to	: Anand Abhinav
(b) Name and Designation of contact person	: Programme Director
(c) Telephone No. of Contact Person	: +91 9835208925
(d) E- mail of contact person	: <a href="mailto:anand@nbjk.org">anand@nbjk.org</a>
(e) Last date for clarification	: 20/02/2024
7. **This RFP is divided into four parts as follows:**
  - (a) **Part- I** Contains general information and instructions for the Bidders about the RFP such as, the time, place of submission, and opening of tenders and validity period of tender etc.
  - (b) **Part-II** Contains essential details of the items/ services required such as the schedule of requirements (SOR), Technical Specification, delivery period, mode of delivery, and consignee details.
  - (c) **Part- III** Contains standard conditions of RFP which will form part of the contract with the successful bidder.
  - (d) **Part- IV** Contains evaluation criteria and format for price Bids.
8. This RFP is being issued with no financial commitment and NBJK reserves the right to change or vary any part thereof at any stage. NBJK also reserves the right to withdraw the RFP when it becomes necessary at any stage.

Regards,

Satish Kumar "Satish Girija"  
Secretary (Nav Bharat Jagriti Kendra)  
Vill- Amrit Nagar, Post Rolla  
Dist- Hazaribag, PIN Code- 825303

### **Part- I GENERAL INFORMATION**

1. Manner of Depositing the Bids	Online on the email of <a href="mailto:anand@nbjk.org">anand@nbjk.org</a>
2. Last date and time of depositing the Bids	07 <sup>th</sup> January, 2024
3. Time and Date for opening of Bids	10 <sup>th</sup> January 2024 at 3.30 pm
4. Place of opening of Bids	Online on Google meet- the bidders can join the meeting on by copying the link – <a href="http://meet.google.com/mtz-psmr-nza">http://meet.google.com/mtz-psmr-nza</a>
5. Bid System	Only email submission
6. Forwarding of Bids	Bids should be forwarded by bidders under their original memo/ letter pad inter alia furnishing details like TIN Number, VAT/ CST/ GST Number. Complete bank details and their office postal and E-mail address. The bidder can bid of one or more items listed in the documents.
7. Clarification regarding contents of the RFP	A prospective bidder who requires clarification regarding the contents of the bidding documents shall notify to the buyer in writing about the clarification sought till last date of opening of the bids.
8. Modification and withdrawal of bids	A bidder may modify or withdraw his bid after submission provided that written notice of modification or withdrawal is received by the buyer prior to deadline prescribed for submission of bids. A withdrawal notice may be sent by e-Mail. No bid shall be modified after the deadline for submission of bids and expiration of the period of bid validity specified.
9. Clarification regarding contents of the bid	During evaluation and comparison, the buyer may at its discretion ask the bidder for clarification of his bid. The request for clarification will be given in writing and no change in prices or substance of the bid will sought or permitted. No post clarification on the initiative of bidder will be entertained
10. Rejection of bids	Canvassing by the bidder in any form, unsolicited letter and call and post tender correction may invoke summary rejection
11. Validity of Bids	The bid should remain valid for 180 days from the last date of submission of bids.

## **PART II - ESSENTIAL DETAILS OF ITEMS/ SERVICES REQUIRED**

- 1) The Nav Bharat Jagriti Kendra is an NGO, which is broadly engaged in transforming lives of socially and economically disadvantaged communities in Jharkhand and Bihar by providing quality access to education, health care and livelihoods, with a particular emphasis on empowering girls/women and persons with disabilities. The buyer intends to run Mobile Eye Care Van using Force Traveller T1 delivery van, 3700 mm wheelbase with required fabrication and provide free comprehensive eye health services to the rural and marginalized community in Jharkhand.
- 2) India is home to the world's largest population of blind individuals, a shocking statistic that emphasizes the urgent need for comprehensive eye health services. What is even more disheartening is that approximately 80% of these cases of blindness are avoidable & needless if the affected individuals had received timely and appropriate medical eye care services. The Mobile Eye Care Van project serves as a vital solution to bridge the gap in eye care services for the rural population mentioned above. By making eye care services easily accessible in villages directly to the doorstep of these communities through the Mobile Medical Unit, the project aims to ensure that individuals receive required diagnosis, treatment, surgeries, and preventive care to avoid permanent blindness in lack of timely guidance, consultation & treatment.
- 3) Services to be Provided through Mobile Eye Care Van:
  - a. General OPD: The Mobile Eye Care Van will provide a general outpatient department (OPD) where individuals can seek primary eye care services. The OPD will offer comprehensive eye examinations, including assessments of visual acuity, eye health, and screening for common eye conditions with the use of Portable Slit lamp and Fundus Camera.
  - b. Refraction: The Mobile Eye Care Van will have the necessary equipment (electronic vision chart, trial box, and retinoscope) and trained personnel to perform refraction tests. Refraction is crucial in determining the appropriate prescription for eyeglasses or contact lenses. By offering refraction services, the Mobile Eye Care Van will enable individuals to access accurate prescriptions, improving their visual acuity and overall quality of life.
  - c. IOP Testing (Intraocular Pressure): The measurement of intraocular pressure is vital for the early detection and management of glaucoma, a potentially blinding eye disease. The Mobile Eye Care Van will conduct IOP testing with the help of NCT (Non-Contact Tonometer) to screen for elevated intraocular pressure, facilitating the identification of individuals at risk of glaucoma. This service is essential as early detection and intervention can help prevent or manage the progression of glaucoma and preserve vision.
  - d. Spectacles Dispensing: The Mobile Eye Care Van will have a spectacles dispensing unit,

where individuals can obtain prescription eyeglasses. Trained opticians will assist patients in selecting suitable frames and ensuring proper lens fitting. By offering spectacles dispensing services, the Mobile Eye Care Van aims to address refractive errors promptly and improve visual acuity for those in need.

- 4) **Schedule of requirements:** - The bidder is required to provide its quote for the procurement of equipment/fittings. The bidder can bid for one or more equipment/fittings.

Sr. No.	Particular	Amount (Rs.)
1	Ophthalmic Chair Unit and Portable Slit Lamp	
2	Non-Contact Tonometer	
3	Retinoscope	
4	Edging Machine	
5	Trial Frame Lens with Adult and Paediatric Trial Frame	

- 5) **Technical Specifications:** - The bid should accompany the technical specifications of the items and all the other necessary information such as warranty/ guarantee/ technical information of used material/ service/ replacement etc. terms. Technical information and rates per item has to be provided for above mentioned items

7. **Delivery and Acceptance Schedule:** The equipment has to be delivered Within 30 days of fulfilling the terms to start the work and payment of advance.

- a) 100 % work will be subject to physical inspection by the technical team of the purchaser to ascertain that they conform to the samples/ specifications as laid down in the work order. In case the above item is not found to be conforming to the laid down specifications, the authorized representative of the firm will be intimidated by the buyer and defective items if any will be removed/replaced/repared by the supplier at his own expense within a period of 15 days of inspection. In case of any dispute, decision of the purchaser will be final.
- b) The equipment should be of latest manufacture and technology conforming to the current product standard having 100 % defined life at the time of delivery.

## **PART III- STANDARD CONDITIONS OF RFP**

### **Mobile Eye Care Van Equipment**

#### **The agencies can apply-**

- **Experience and Expertise:**

- Agencies with a proven track record in that equipment
- NBJK will evaluate their expertise in working with healthcare equipment

- **Quality Standards:**

- Agency adheres to industry standards and regulations for medical equipment.
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1) **Free Replacement** NBJK reserves the right to call replacement or reimbursement in the event of the following:-

- a) Poor quality of equipment
- b) Loss/ Damage or deterioration of equipment within the warranty life.
- c) Equipment provided in fabrication fails to perform or meet requirements of the specification to the satisfaction of NBJK.

2) **Warranty:** Equipment supplied must cover a warranty for one year, against manufacturing defects, from the date of supply.

3) **Payment**

- a) Payment shall be done as per the payment terms agreed upon.
- b) Currency would be in Indian Rupees.
- c) All bank charges incurred shall be borne by the supplier.

4) **Arbitration**

- a) If any dispute or difference or claim shall arise between the parties as to any point in any agreement or contract arising of the invitation to tender, or as to any matter or thing of whatsoever nature there under or in connection therewith, then either party shall within 30 days give to the other, notice in writing of such dispute. Such dispute shall be referred to a single arbitrator in case the party agrees upon one, otherwise to three arbitrators, one to be appointed by each party and the third arbitrator by the other two arbitrators. If either party shall refuse or neglect to appoint an arbitrator within twenty days after the other party shall have an appointed an arbitrator as aforesaid shall proceed to hear and determine the matter as if they were and arbitrator appointed by both parties to the dispute.
- b) The decision or award of the arbitrators (as the case may be) shall be final and binding upon the parties and shall be a prerequisite to any proceedings in Court of Law at

Hazaribag.

- c) The arbitrator or arbitrators shall determine by whom and in what manner, the cost of arbitrator (or any party thereof) shall be borne or paid.
  - d) The arbitration shall be governed by the Indian Arbitration Act.
- 5) **Law:** Indian law shall govern the validity, performance and enforcement of this contract.

#### **PART IV- EVALUATION CRITERIA & PRICE BID ISSUES**

**1. Evaluation criteria:** The broad guidelines for Evaluation of Bids will be as follows: -

- a) Only those bids will be evaluated which are found to be fulfilling all the eligibility and qualifying requirement of the RFP.
- b) The technical specifications already forwarded by the bidders will be evaluated by the buyer with reference to the technical characteristics of the equipment for which quotes are submitted.
- c) The evaluation criteria will generally be based on twin conditions of lowest bids and the quality criteria.
- d) The bidders are required to spell out the rates of GST and other Taxes, Cess and duties etc. in unambiguous terms.
- e) The bidding shall be in Indian Rupees (INR) and the exchange rate fluctuation shall not have any bearence on it.
- f) If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price will prevail and the total price will be corrected if there is a discrepancy between words and figures, the amount in words will prevail for calculation of price.

Date: 29 Dec 2023

Place: Hazaribag

Satish Kumar "Satish Girija"

Secretary